



settle stories



Project Officer – WR Mitchell Archive

Settle Stories Project Officer; 10 month contract, £22k pro rata, home based within an hour's drive of Settle, North Yorkshire.

Settle Stories Ltd, has secured a £50,000 grant from the Heritage Lottery Fund to create the WR Mitchell Archive. This project will create an audio archive of prominent Dalesman WR Mitchell MBE, create a website and deliver an associated Learning and Education plan.

When WR (Bill) Mitchell joined The Dalesman magazine in the 1940s, his editor told him to put people before things. This he did by recording hundreds of hours of interviews with the men and women of the Yorkshire Dales which formed the basis for his written work. These vivid word-of-mouth memories of a recently passed age were recorded on cassette. This library of recordings, once digitised, will enable a new generation not only to read history, but to listen to it!

We now have an exciting opportunity for a Project Officer to deliver the project. You will recruit and manage volunteers, organise training and other tasks; work with schools to deliver the education programme leading to a performance at the Settle Storytelling Festival 2012, liaise with artists and heritage professionals as well as work with the website developer to create the website. The appointment is for a fixed term contract for 10 months from March 2012 working full time, based in Settle, North Yorkshire.

Salary: £22,000 per annum

You will be self motivated, with excellent organisational and time management skills as well as proven project management ability. Work will be carried out with limited supervision, so the ability to work independently is also essential, as are excellent written and oral communication skills. You will be flexible to work some evenings and weekends as required, and it is essential you have access to your own transport and hold a full driving license. The successful candidate will be required to undertake an enhanced CRB check.

For a full job description and information please email Sita at info@settlestories.org.uk marking your email WR Mitchell Project Officer.

Deadline for application: 10 am Wednesday 8 February

Interviews: Monday 13 February in Settle

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